



## Admissions Policy

*Supporting Teaching and Learning*

Approved by	Name	Signature
Headteacher:	Andrew James	
Chair of Governors:	Anthony McGarel	

Accepted by:	Full Governing Body
Staff Consulted	6 July 2016
Last reviewed and adopted by Full Governing Body	13 July 2016
Date of next review (annually)	July 2017

## CHASE HIGH SCHOOL ADMISSIONS POLICY

**Headteacher:** Mr A James  
**Address:** Prittlewell Chase, Westcliff on Sea SS0 0RT  
**Tel:** 01702 354441  
**Fax:** 01702 334395  
**Email:** chasehigh.school@chasehigh.org  
**Website:** www.chasehigh.org

### ***Admission Criteria***

#### ***Admission Limit: 196 (Year 7); 300 (for Sixth Form)***

If, at the closing date for applications, there are not enough places for all those who have expressed a wish to have their child admitted to the school, places will be allocated using the following criteria:

- **Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).**
- **Pupils who live in the catchment area served by the school and who have an older sibling attending the school.**
- **Pupils who live in the catchment area served by the school.**
- **Pupils who live outside the catchment area served by the school and who have an older sibling attending the school.**
- **Pupils who live outside the catchment area served by the school.**

Pupils with Statements of Special Educational Needs that name a particular school are required to be admitted and the admission authority does not have the right to refuse admission.

However, the school may write a case against the student's admission if:

- a. the school is unsuitable, or
- b. the child's attendance at the school would be incompatible with the efficient education of other pupils or the efficient use of resources.

In the case of over-subscription in any one category, 'straight line' distance will be used to measure the distance between the pupil's home (including flats) and the nearest pupil entrance to the school. If the pupil's home is a flat, the distance will be measured to the main entrance of the building. Distances will be measured using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority. If the same distance is shared by more than one pupil and only one place is available, the place will be awarded on the basis of a computerised random allocation process (supervised by someone independent of the Council/Governing body).

All admission criteria for pupils applying for the start of Year 7 refer to the closing date for admission applications. For all other applications the criteria will refer to the date the application is received by the Council.

In accordance with the School Admissions Code, if the school is over-subscribed, any application received after the identified closing date will be slotted into the waiting list in the appropriate position (according to the admissions criteria) once the initial offers of places have been made.

Siblings are considered to be an older brother or sister, half-brother or half-sister, step-brother or step-sister, adopted brother or sister, living at the same address, who attends the school at the time of application with a reasonable expectation that he or she will still be attending at the time of the proposed admission.

In the exceptional situation where one twin or one or two triplets are refused a place, in order to keep family members together, the additional pupil(s) will be admitted even if this results in the admission limit for the Year group being exceeded.

### **Brentwood Academies Trust for: CHASE HIGH SCHOOL**

Number of preferences received for admission into Year 7 in September 2016 = 357

Allocations in line with the published admission criteria for the past few years are provided below:

<b>Admission criteria</b>	<b>Number of pupils allocated a place 2016</b>
Pupils with an Education, Health and Care Plan	2
Pupils in Public Care	0
Pupils living in the catchment area with a sibling at the school	34
Pupils living in the catchment area	48
Pupils living outside the catchment area with a sibling at the school	24
Pupils living outside the catchment area	87
<b>Total offered 1 March 2016</b>	<b>196</b>

As an academy we are bound by the DFE's School Admission Code a copy of which can be obtained from:

<https://www.gov.uk/government/publications/school-admissions-code--2>

### **Secondary School Appeals**

Please download the Appeal Template from our website relating to admission appeals. If you have any queries, please contact Mrs Bolter at [joanne.bolter@chasehigh.org](mailto:joanne.bolter@chasehigh.org).

### **Sixth Form Admissions**

Prospective Sixth Form pupils are encouraged to visit the school in the Autumn Term. Application details, including a prospectus, can be obtained from the school office and online: [www.chasehigh.org/our-sixth-form/how-to-apply](http://www.chasehigh.org/our-sixth-form/how-to-apply). The closing date for applications is April 30th, although late applicants can be considered any time up to September 30th. Prospective Sixth Formers will be invited to attend an induction programme in the Summer Term.

Pupils should complete the appropriate application form and return it to the school. Up to an extra 30 pupils can be accepted into the Sixth Form from other schools, in addition to those already attending Year 11 in this school who achieve the Sixth Form entry requirements detailed below. Places on Level 2 and Level 3 courses can normally be offered to applicants

who meet the minimum course requirements. Our Sixth Form entry requirements are as follows:

<b>Level of course</b>	<b>Course equivalent to</b>	<b>Length of course</b>	<b>Entry requirements</b>
2	GCSE Grades A* – C	1 or 2 Years	2 x GCSEs at Grade D or above or equivalent
3	A Levels at Grades A – E	2 Years	5 x GCSEs at Grades A* – D (including Grade C in English)
A Levels		2 years	5 x GCSEs at Grades A*-C (including Grade B in subjects to be studied at A Level)

### **Agreements for appeals**

Should there be more candidates of the required level than places, selections will be based on GCSE performance, with priority being given to Children in Public Care.

If it is not possible to offer your child a place, details of the appeals process will be forwarded to you by the school.